

Wiltshire Council and Wiltshire's Community Area Partnerships:

COMMUNITY AREA PARTNERSHIP AGREEMENT (CAPA) 2013/2014

1. Principles

- (1) Partnerships are independent and autonomous
- (2) Partnerships are inclusive of, and accountable to, the wider community
- (3) Partnerships have a voluntary relationship with the Council and public agencies
- (4) Partnerships form the foundation of strong, resilient, empowered communities
- (5) The existence of strong independent and inclusive partnerships is central to Wiltshire Council's community governance proposals

2. Desired Outcomes

- (1) Empowered, resilient communities developing new ways of addressing local priorities in collaboration with Wiltshire's public services and partners at local level.
- (2) Active and sustained participation by all sections of the community in the civic life of the community area
- (3) Public funding and services focused more accurately on priority needs
- (4) Local people fully informed about and involved in the decisions that affect them
- (5) Strong independent partnerships working with the local Area Board and the local community to identify local priorities and promote local action and projects.
- (6) An up-to-date, independently produced and influential community plan for each of Wiltshire's 20 community areas produced to consistent and robust standards
- (7) Effective communications and engagement network in each community area
- (8) Partnerships effectively accessing inward investment to support local priorities and enabled to lever funds in from outside sources
- (9) Area Boards and Partnerships collaborating effectively to deliver local action linked to community plan priorities
- (10) Communities influencing strategic policy e.g. the Wiltshire Community Plan and Local Agreement for Wiltshire?
- (11) Partnerships becoming an effective delivery vehicle for strategic outcomes

3. Commitments – Wiltshire Council and the [name] Area Board

- (1) Will respect the independence and autonomy of the Partnership.
- (2) Will recognise and value the commitment of the Community Area Partnership's volunteers and their contribution to the local community
- (3) Will recognise that volunteers' commitment to the Community Area Partnership can be changeable due to personal circumstances
- (4) Will consult, involve, engage, listen to and act on the advice of the local partnership
- (5) Will provide such reasonable funding that the Partnership may need to support its work and achieve the aims, aspirations and goals set out in the community plan.
- (6) Will provide technical and professional support to the Partnership including socio-economic profiles, external funding advice and service performance data.
- (7) Will work with the Community Area Partnership to establish and maintain effective communications networks within each community area
- (8) Will support and work with Community Area Partnerships to develop influential community plans to consistent and robust standards.

- (9) Will incorporate the priorities set out in community plans when planning and delivering its services, allocating resources and when negotiating with partners and national agencies.
- (10) Will help and support the Partnership in coordinating the activities of organisations, groups and individuals in the area and to facilitate community participation.
- (11) Will work with Wiltshire Forum of Community Area Partnerships to further develop and enhance local partnership arrangements in Wiltshire
- (12) Will work with the Wiltshire Forum of Community Area Partnerships (WfCAP) and, as requested, attend its meetings to listen to its views and concerns and support it in developing mechanisms to monitor and improve the effectiveness of local partnership arrangements.
- (13) Will provide a seat for each Community Area Partnership on its local Area Board and invite the CAP Chair to the ABC meetings.
- (14) Will, where appropriate, invite WfCAP to attend meetings of the Area Board Chairmen

4. Commitments - Community Area Partnerships

- (1) To establish and maintain a Partnership, Steering Group and Interest Groups, as necessary
- (2) To engage and communicate systematically with all sections of the community and to maintain a contacts register of key organisations and volunteers
- (3) To consult widely on a range of community issues and hold public engagement events and activities
- (4) To prepare and regularly review a community plan that takes into account major issues affecting the area and to develop an action plan and identify projects to address these issues. This will be done in consultation with the wider local community, in order that it properly represents their concerns and aspirations.
- (5) To work with the Community Area Manager to refer matters from the Partnership to the Area Board for consideration as appropriate
- (6) To champion local issues and help with the planning and delivery of priority projects, including fundraising and community volunteering where these meet the priorities of the community plan
- (7) To contribute to the services and activities provided by the Wiltshire Forum of Community Area Partnerships, including attendance by members at relevant networking and training events
- (8) To engage a Partnership Manager, as necessary, to run and administer the Partnership and to work with Wiltshire Council's Community Area Manager for the area.
- (9) To be open to and inclusive of the wider community and to encourage attendance and participation by groups and organisations from neighbouring community areas where they may be affected by an issue.
- (10) To account to and seek affirmation from the wider community for its actions, activities and forward plans on an annual basis.
- (11) To use the community area blogsite, "Our Community Matters", to publicise CAP activities, news and events on a frequent basis and champion the blogsite's wider use by the community.
- (12) To commission a review of the Devizes Town Bus Service, on behalf of, and to a specification separately agreed with and funded by, Wiltshire Council.

5. Compact:

- (1) This agreement is underpinned by the principles contained within the Wiltshire Compact

Acceptance of Community Area Partnership Agreement

[insert] Community Area Partnership:

I have read and understood the Terms and Conditions of the Community Area Partnership Agreement.

Signed

Chairman
[Name] Area Partnership

Date

Wiltshire Council:

I have read and understood the Terms and Conditions of the Community Area Partnership Agreement.

Signed

Chairman
[Name] Area Board

Date